

Seminole Club of XXXX
(The Florida State University Alumni Association)

Attestation Report

Financial Reporting Period

EIN#

Attached are the financial reports for our Seminole Club for the requested period. These reports include the following:

- Balance Sheet
- Receivable Detail (if applicable)
- Payable Detail (if applicable)
- Income Statement
- Scholarships Detail (if applicable)
- Schedule G
- Financial Checklist
- Bank Statement and accompanying reconciliation

I have personally reviewed these reports and find them to be fairly presented and compliant with the requirements outlined in the Seminole Club guidelines for annual reporting.

Club President Name
Seminole Club of XXXX

Date

*The President should type in their name and electronically send the financial documents via email to confirm that they have reviewed the documents and agree with the information submitted on behalf of their Club. They may also sign and scan the attestation report if they so choose; however, the electronic email will suffice.

In the event that the auditors need to contact someone from your Club to clarify questions they may have concerning financial information, please provide the following information:

Individual Responsible for Preparation of Financials:

Phone Number

Email Address

Physical address where Club financials are kept: