

# Seminole Clubs Conference Call Minutes

Wednesday, July 20, 2016 – 12:30 p.m. and 5 p.m.

*\* Text in garnet and underlined are hyperlinked. Click the links to open the web page, document or email address.*

## I. Roll Call

### a) 12:30 p.m. call:

Boston Seminole Club, Brevard Seminole Club, CA Tri-County Seminole Chapter, Charlotte Seminole Club, Destin Seminole Club, Manatee Seminole Club, Miami Seminole Club, Midlands Seminole Club, Panhandle Seminole Club, SC Upstate Seminole Club, Seminole Chapter of Lake-Sumter, Seminole Club of Greater Washington, D.C., Seminole Club of Naples, Southwest Florida Seminole Club, Tampa Bay Seminole Club, and Triangle Seminole Club

### b) 5 p.m. call:

Atlanta Seminole Club, Gainesville Seminole Club, Jacksonville Seminole Club, Pinellas Seminole Club, Polk County Seminole Club, Richmond Seminole Club, Seattle Seminole Club, Seminole Club of Baltimore, Seminole Club of Greater Washington, D.C., Tampa Bay Seminole Club, and Windy City Seminole Club

## II. Club Business

### a) Introduction to Seminole Clubs

- i. Welcome new leadership
- ii. Staff introductions
  - [Dawn Jennings](#), Director of Programs and Outreach
  - [Aimee Wirth](#), Director of Seminole Clubs
  - [Dia Combas](#), Program Coordinator
  - [Michael McFadden](#), Scholarships and Financials
  - [Jessica Tanca](#), Communication Specialist
- iii. Follow [Seminole Club blog for club leaders](#)
  - To subscribe to the blog, enter your email address in the textbox under “subscribe by email” on the right-hand side and click the “subscribe” button. An email will be sent to confirm your subscription. Please find the email and confirm activation.
- iv. Visit [Resources for Club Leaders](#) web page to find
  - Seminole Club Handbook
  - Seminole Club requirements
  - Insurance form
  - Marketing request forms
  - Policies and FAQ’s
  - FSU Images
  - Much more!

### b) End of Fiscal Year Reminders

- i. [Financials](#)
- ii. Reporting documents
  - [Executive summary](#) of past fiscal year
  - [Contact Information and Officer Slate](#)
  - [Volunteer Code of Ethics](#) signed by top four board members (president, vice president, treasurer and secretary).
    - Submit the four agreements by scanning and emailing to your club staff liaison or fax to 850.644.8847

### c) Upcoming Deadlines

- i. [Kickoff party forms](#): Due Wednesday, July 20
- ii. [Game watching party forms](#): Due Monday, Aug. 1 (regular season)
  - Round I—Going out on Wednesday, Aug. 31
  - Round II—Going out on Monday, Oct. 3
  - Round III—Going out on Monday, Nov. 7

d) **Shipping to clubs**

- i. Club banners will be mailed beginning of August
- ii. Game watching party boxes will be mailed before the Ole Miss game
  - If your Seminole Club's address is a P.O. Box, please contact [Michael McFadden](#) with another address to send boxes
- iii. Stipends will be mailed mid-end of August

III. New Business/Questions/Open Discussion

- a. FSU vs Ole Miss game information can be found on the Seminole Boosters' web page > Events > [2016 Football Information](#)
- b. For Seminole Booster contact information regarding events, contact Kristin Tubeck at [ktubeck@fsu.edu](mailto:ktubeck@fsu.edu) or 850.491.0661
- c. For all other Seminole Booster information, contact Caroline Conway at [cconway@fsu.edu](mailto:cconway@fsu.edu) or 850.645.8604
- d. Tampa Bay president, [Grant Mehlich](#), offered all Seminole Club presidents two free tickets to Tampa's Kickoff Party on Saturday, Aug. 13
- e. FSU Fan Day is Sunday, Aug. 14

IV. Next Conference Call — Wednesday, August 23