



# SEMINOLE CLUBS®

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## Seminole Club Officer Elections Guide

### *Helpful Hints Prior to Elections*

- Avoid Friday, Saturday & Sunday for scheduling of election meetings
- Use social media early & often to announce what elections & position
- Have a non-board member count votes to remove any possible misinterpretation.
- Ensure to encourage new alumni to get involved..

### *We must:*

- Publicly notice on social media at least 30 days in advance
- Be clear on voting method (in person, zoom, voice vote, paper ballot.)
- Be clear on your local bylaws regarding voting by proxy, if applicable.
- Make every effort to execute clear, fair and open elections..

### *Be sure to:*

- Communicate all information to the Seminole Clubs team for posting to our website.318 new followers in the last 6 months alone.
- Collect all necessary contact info for the FY 22 Board Member Contact form.
- Cover all aspects of the Code of Ethics with board members prior to attesting to that fact.
- Confirm all board members are current members of the FSU Alumni Association as required for service.

### *Post Election Action Items*

- Complete the online form provided for the Seminole Clubs team with officer contact information, social media account requirements and complete FY21 financial reporting.

**No financial, resource or staff support for FY22 activities will be given until all new club year required information has been submitted**

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