

Scholarship FAQs

When does the club need to decide if they are awarding a scholarship?

- The best practice is to have board decisions made by March. All scholarship opportunities should be shared with the clubs team by April 1, 2022, to ensure our team can upload all opportunities to the website for students already committed.

How will students know to apply for our club's cash scholarship?

- We highly encourage clubs to share cash and endowed scholarship opportunities locally. Scholarship opportunities, both cash and endowed, will also be posted to our website.
- The deadline for students to commit to FSU is May 1, 2022. The final list is normally available to the Alumni Association 10-12 business days later. Once received, we will share opportunities through email on behalf of all clubs and chapters within 24 hours.

When do we need to choose our recipient(s) by?

- All scholarship recipient submissions are due June 24, 2022. Please submit the form below to Francesca at fpusateri@fsu.edu.

[Endowed Scholarship Recipient Submission](#)

[Cash Scholarship Recipient Submission](#)

What semesters can we provide awards for?

- You can award students for Fall 2022 or Spring 2023. Clubs also have the option to split their award evenly between both semesters.

How will students know they have been selected?

- It is up to the club whether they would like to let the students know they have been chosen or the Alumni Association can notify them on your behalf.

Can we receive graphics to share on social media?

- Yes! The club may receive graphics to share upon request. Once recipients are notified of their award, they will receive a survey from the clubs team requesting a headshot, their city, major, etc. to be shared on the graphic.

Please note that students are asked but are not required to provide their information. We cannot force them to respond.



CASH ONLY Scholarships

What is required to offer a cash scholarship?

- The club will need to define their criteria students will need to apply and construct their own application. We encourage fillable pdfs or online survey forms. Those who use handwritten applications will receive a lower response rate from students. Additionally, clubs need to select a reviewing committee, how many awards they will have and the amount of each award. If you would like examples of what has been done in the past, feel free to email Francesca.

How do we get our application posted to the Alumni Association website?

- Please share your finalized scholarship application with the clubs team. Be sure to include a deadline!

When should we set our application deadline?

- Submissions of selected scholarship recipients are due on June 24th. Please plan accordingly depending on the amount of time your committee will need to review. We strongly suggest no deadline to be set after June 10th.

How do I get award the funds to the selected student?

Under no circumstance, should funds go directly to a student or their parents. Checks will be sent to the Alumni Association and processed to student accounts by Student Business Services

1. Write a check payable to Florida State University.
2. Put the student's full name and EMPLID in the MEMO line.
3. Please attach a cover letter with this form (an example will be provided to you).

Mail to:

Florida State University Alumni Association
Attn: Francesca Pusateri
1030 W. Tennessee Street
Tallahassee, FL 32301



ENDOWED ONLY Scholarships

When do applications open and close on the FS4U (Academic Works) site?

- Applications will open on February 1, 2022, and close on June 3, 2022.

How can we adjust the questions on the application?

- If you have questions about your application on the FS4U (Academic Works) site or would like to make changes, please email Francesca at fpusateri@fsu.edu.

Changes cannot be made after the scholarship opportunity has opened on February 1, 2022.

How do we review the applications?

- Club leaders can be added as reviewers on the FS4U site to begin viewing applications as early as they wish. If you do not want to use the FS4U site, Francesca will send out a spreadsheet with the qualifying applications once the deadline passes.

Can we filter which applications we want to review?

- Yes, if you would like to view applications in a certain order or have applications filtered out, please let Francesca know as soon as possible.

When will we receive the qualifying applications?

- During the week of June 6th, Francesca will send out a downloaded spreadsheet of the qualified applications to clubs.

How do we know how much money we can award?

- Club leaders may ask at any time about fund balances and information. Any club leader that is unsure or would like guidance on the number of scholarships to award or amounts, please contact Keith. He is happy to help and provide assistance.

Can our club contribute cash to supplement endowed awards?

- Yes! Please contact Francesca to confirm the amount your club would like to supplement before sending a check.

Need help? Contact us!

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Keith Cottrell
kcottrell@fsu.edu



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